

AMSA BOARD
Battle Creek City Hall
Via Zoom, Enterprise Video Conferencing
10 N. Division Street
Battle Creek, MI 49014
Tuesday, September 7, 2021
10:00 PM

Members Present: Rebecca Fleury, Kathy Szenda Wilson and Marcie Gillette, attending remotely from Battle Creek City: Vester Davis, attending remotely from the City of Springfield: Deb Belles and Justin Munn, attending remotely from Emmett Township: Kevin Leiter and Barb Darlington, attending remotely from Pennfield Township: Troy Radcliff, attending remotely from Newton Township: Bill Scutt and Mark Hires, attending remotely from Bedford Township: Kelli Scott, Calhoun County (non-voting member)

Members Absent: Carla Reynolds, City of Battle Creek: Chaz Wilkey, City of Springfield: John Schwartz, Convis Township: Laveta Hardish, Leroy Township: Rochelle Hatcher, Calhoun County (non-voting members).

Others Present: Vicki Houser, Battle Creek City Clerk

Call to order/Recognition of Quorum: Ms. Belles called the meeting to order at 10:01 pm, noting a quorum was present.

Approval of Minutes:

A motion was made by Ms. Gillette, supported by Mr. Radcliff, to approve the May 25, 2021 AMSA Board minutes, as presented. All in favor, none opposed. Motion approved.

Old Business: There was none.

New Business: There was none.

AMSA Municipal Dues

Ms. Houser noted the 2021/2022 AMSA dues were presented on the FY 2021 - 2022 proposed budget, noting Mr. Davis has calculated the dues for each municipality's population, using the same multiplier.

Ms. Gillette, noting the proposed budget realized a surplus of \$12,291.61, which included a beginning balance of \$13,206.04, with dues of \$8,661.57 and expenses of \$9,576.00. Ms. Gillette suggested the AMSA Board consider holding on the AMSA dues again this year, as was done last year, stating it appears there is sufficient funds to pay expenses for almost 2 years.

Ms. Houser noted expenses for the secretarial contract were put on hold for a year as the board did not meet, instead AMSA Board members were instead invited to participate in the Joint Information Center meetings held in conjunction with the County, established due to the Covid-19 pandemic. Ms. Houser also noted there were few requests for inspection forms as the trades industry had slowed because of work restrictions put in place at the onset of the pandemic.

A motion was made by Mr. Leiter, supported by Mr. Scutt, to waive the annual AMSA Board dues for the 2021/2022 fiscal year, and to reconsider the dues in the FY 2022/2023 proposed budget. All in favor, none opposed. Motion approved.

Treasurer's Reports

- a. **FY 2020-2021 1st Quartet**
- b. **FY 2020-2021 2nd Quarter**
- c. **FY 2020-2021 3rd Quarter**
- d. **FY 2020-2021 4th Quarter**
- e. **FY 2021-2022 Proposed Budget**

Board members reviewed the FY 2020-2021 1st, 2nd, 3rd and 4th quarter Treasurer reports and the proposed FY 2021-2022 proposed budget, with an amended final balance with the removal of FY 2021-2022 municipal dues.

A motion was made by Mr. Scutt, supported by Ms. Szenda Wilson, to approve the FY 2020-2021 1st Quarter, 2nd Quarter, 3rd Quarter and 4th Quarter Treasurer's reports and to approve the proposed FY 2021-2022 Budget, as amended to remove the 2021/2022 AMSA municipal dues. All in favor, none opposed. Motion approved.

Public Comments: Ms. VanWormer confirmed there was not anyone in the waiting room to provide public comments.

Board member Comments :

Board members inquired as to the services of the secretarial contract and the number of AMSA Construction Board of Appeal hearings held over the last few years. Ms. Houser and Ms. Gillette discussed the services provided by the AMSA Secretary, including the services to the AMSA Construction Board of Appeal, and the history of past appeal hearings.

Ms. Scott said she was happy to catch up with everyone again, confirming she would talk with Ms. Hatcher, the Calhoun County appointee to the Board, regarding attending the meetings.

Next Meeting: Ms. Houser noted the next meeting would be in December, agreeing to send a poll to AMSA Board members to determine their availability.

Adjournment : at 10:23 pm.