

**Complete Count Committee**  
**City Hall – Conference Room 302A**  
**10 N. Division Street**  
**Tuesday, February 25, 2020**  
**4:00 P.M.**

**Committee Members Present:** Eric Greene, Jacob Schacht, Kimberly Carter via phone and Lori Wesner arrived at 4:25pm.

**Committee Members Absent:** Commissioner Lynn Ward Gray, Diane Craig, Cindy Kerr, Kyra Wallace, Paulette Porter,

**Others Present:** Alicia Greene, Deputy City Clerk

**Call to Order:** The meeting was called to order at 4:00 P.M.

**Public Comment:** There were none.

**Approval of Minutes:** A quorum was not present the minutes will be addressed at the next meeting.

**Business**

Mr. Schacht shared updates on advertising outreach, including bill board ads and bus signs. Mr. Schacht stated VOCES and the Burman Center will be assisting with translation, City Hall will display a large size questionnaire for the community to review.

The Committee discussed additional Census outreach and advertising content.

Mr. Schacht provided an 11x17 poster sample to show on buses and a translated information sheet used at BCPS conferences.

Mr. Schacht noted April 1, 2020 is Census Day.

The Committee discussed the importance of the Census and how it effects program funding in the community.

**Public Comment:** No additional public comment took place.

**Board Comments:** No additional board comment took place.

**Next Meeting:** The next meeting will be March 12, 2020 at 9:00 am. at City Hall Room 302A

**Adjournment:** Mr. Schacht adjourned the meeting at 4:31p m.