

CITY OF BATTLE CREEK  
**HISTORIC DISTRICT COMMISSION**  
10 North Division, Battle Creek, MI 49014  
**Minutes for Monday, May 9, 2022**

**MEETING CALLED TO ORDER:** By Commissioner Newman at 4:02 p.m.  
This meeting was held in-person.

**ATTENDANCE:** Comm. Newman asked that attendance be noted. A roll call was taken:

**Comm. Simpson, present**  
**Comm. Newman, present**  
**Comm. Durham, present**  
**Comm. Reid, present**  
**Comm. Drozdowski, present**  
**Comm. Sallee, present**

**Commissioners Absent:** Vice Mayor Faris

**Staff Present:** Travis Sullivan, Planner, Marcel Stoetzel, Deputy City Attorney, and Vanessa Hernandez, Customer Serv. Rep. II

**ADDITIONS OR DELETIONS TO AGENDA:** None

**PUBLIC COMMENTS:** None

**APPROVAL OF MINUTES:** Previous meeting minutes submitted for approval for April 11, 2022 meeting.

**MOTION MADE BY COMM. SIMPSON SECONDED BY COMM. DROZDOWSKI TO APPROVE APRIL 11, 2022 MINUTES.**

**A roll call vote was taken: ALL IN FAVOR, MOTION APPROVED.**

**CORRESPONDENCE:** None.

**OLD BUSINESS:** None.

**PUBLIC HEARINGS/DELIBERATIONS:**

**A) CERTIFICATE OF APPROPRIATENESS H-05-22:**

Fast Signs of Grand Rapids, 3582 29th St. SE Grand Rapids, MI 49512, petition for a certificate of appropriateness for a new ground sign to be installed in place of an existing sign, for property located at 115 West St. Parcel # 1690-00-018-0.

**Commissioner Newman** asked to open the public hearing and asked if the petitioner for #H-05-22 on the agenda was present.

**Applicant Presentation:** Alex Ortlieb, on behalf of Fast Signs, 3582 29<sup>th</sup> st SE, Grand Rapids, MI 49512, share that he applied and that the staff verified his request, and he will be happy to answer any questions.

Fast Signs understands that they need a property owner consent form and does not anticipate any issues with obtaining the form.

**Staff Presentation:** Presentation given by Travis Sullivan, Planner stated staff recommends approval of #H-05-22 as outlined in the staff report with the 2 recommended conditions listed in the meeting. The request meets the standards outlined in Chapter 1470.09 “Review of Applications” and Chapter 1470.17 “Preservation of Historic Features” and the Secretary of the Interior’s Standards and Guidelines as outlined in the staff report, including two conditions listed in the staff report.

**Public Comment:** None

**HDC Discussion:** None.

**MOTION WAS MADE: BY COMMISSIONER DROZDOWSKI AND SUPPORTED BY COMMISSIONER DURHAM TO APPROVE #H-05-22 WITH THE CONDITIONS OULINED IN THE STAFF REPORT.**

**ROLL CALL VOTE TAKEN: ALL IN FAVOR (5-0), NONE OPPOSED, MOTION APPROVED**

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**B) H-06-22: (115, 115A, 117 W Michigan Ave. and 11 Carlyle St.)**

Restore (269), 117 West Michigan Ave., petition for a certificate of appropriateness to build a new structure to store vehicles overnight and the paving of the parking lot behind the existing building, for properties located at 115, 115A, 117 Michigan Ave and 11 Carlyle St. Parcels # 0601-46-000-3; 0601-46-000-6; 0601-46-000-4; 0601-46-000-5.

**Chairperson Newman** recused himself.

**Vice Chairperson Simpson** asked if anyone on behalf of #H-06-22 is present to speak.

**Applicant Presentation:** Cody Newman, 117 W Michigan Ave, Battle Creek, MI 49017, proposes a new garage in a vacant lot located at 115-117 W Michigan Ave. in a CMU block style building and compared other buildings in the same CMU block style located in Battle Creek. He stated there would not be a need for plumbing, heating or cooling.

**Staff Presentation:** Presentation given by Travis Sullivan, Planner stated staff recommends approval of #H-06-22 as outlined in the staff report with the 2 recommended conditions listed in the meeting. The request meets the standards outlined in Chapter 1470.09 “Review of Applications” and Chapter 1470.17 “Preservation of Historic Features” and the Secretary of the Interior’s Standards and Guidelines as outlined in the staff report, including two conditions listed in the staff report.

**MOTION WAS MADE: BY COMMISSIONER DURHAM AND SUPPORTED BY COMMISSIONER RIED TO APPROVE #H-06-22 WITH THE CONDITIONS OULINED IN THE STAFF REPORT.**

**ROLL CALL VOTE TAKEN: ALL IN FAVOR (6-0), NONE OPPOSED, MOTION APPROVED**

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C) **H-07-22: (47 N Washington Ave.)** Neighborhood Inc. of Battle Creek, 47 N Washington Ave., petition for a certificate of appropriateness to move a sign from the side door on Champion St. to the front of the building. The sign will remain on Champion St. but will be moved roughly 30 feet forward towards the front entrance door, for property located at 47 N Washington Ave. Parcel # 5020-00-059-0.

**Staff Presentation:** Presentation given by Travis Sullivan, Planner stated Staff recommends approval of the subject petition at 47 N Washington Ave. as the proposed relocation of the existing blade sign meets the standards outlined in Chapter 1470.09 “Review of Applications”, Chapter 1470.17 “Preservation of Historic Features” and the Secretary of the Interior’s Standards and Guidelines. Further, the relocation of the existing blade sign will not impact the existing resource on the property (the building at 47 N Washington Ave.).

**Chairperson Newman** asked if anyone on behalf of #H-07-22 is present to speak.

**Applicant:** Sophia Honkanen, on behalf of Neighborhood Inc, 47 N Washington Ave, Battle Creek MI, 49037, is requesting the relocation of a previously approved sign by the Historic District Commission, for property located at 47 N Washington Ave.

**MOTION WAS MADE: BY COMMISSIONER SALLEE AND SUPPORTED BY COMMISSIONER SIMPSON TO APPROVE #H-07-22 WITH THE CONDITIONS OULINED IN THE STAFF REPORT.**

**ROLL CALL VOTE TAKEN: ALL IN FAVOR (6-0), NONE OPPOSED, MOTION APPROVED**

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**OLD BUSINESS:** None

**NEW BUINESS:** None.

**COMMENTS FROM COMMISSION MEMBERS:** None.

**COMMENTS FROM THE PUBLIC:** None

**COMMENTS FROM COMMISSION MEMBERS AND STAFF:** None.

**ADJOURNMENT:** Commissioner Newman adjourned the meeting at 4:26 p.m.