

AGENDA

Dickman Road Business Improvement District Board of Directors

THURSDAY August 6, 2020 – 8:30 AM

MEETING LOCATION – Virtual Meeting

- Call to Order: by Chair Gary Minneman
- Welcome and introductions (as needed)
- Approval of Minutes: May 7, 2020 (action required)
- Review/Approve Interim Financials: (preliminary through June 30, 2020)
- Old Business
 - Dickman Rd. resurfacing
 - Angie Kremer, Marshall TSC Manager
 - Greg Finnila, P.E., Construction Engineer
- New Business
 - Police Department Update
 - Property updates
 - Econo Lodge
 - K-mart
 - Village Inn
 - River Restoration
 - Share Center relocation
- Board Member Comments
- Other Business/Comments
- Adjourn

Attachments:

- Agenda
- Meeting minutes, May 2020
- Interim financials for 12 months ending 6/30/2020

**DICKMAN ROAD
BUSINESS IMPROVEMENT DISTRICT BOARD MEETING
May 07, 2020**

At the Thursday, May 07, 2020 meeting of the Dickman Road Business Improvement District Board held at 8:30 p.m., the following were in attendance:, Kevin Catlin, Jim DeMaagd, Tim Kool, Gary Minneman, Vince Pavone and Christine Zuzga. Excused: Clayton Hulseley & Brad Wilson

Also in attendance were: John Hart, Ted Dearing, Officer Stephen Herbstreith, Carl Fedders, Jessica Vanderkolk, and Sara VanWormer

Chair – Gary Minneman called the meeting to order at 8:33 AM

Approval of Minutes – Meeting November 07, 2019 & Approval Notes- Meeting Notes February 03, 2020

DeMaagd/Catlin

FY 2021 Budget

Approval of Fiscal Year 2021 Budget

Kool/DeMaagd

Review/Approval of Interim Financials through March 31, 2020

Kool/Pavone

OLD BUSINESS:

Dickman Road MDOT Infrastructure Improvement 2020

The Board and staff discussed the 2020 MDOT mill and repaving project.

NEW BUSINESS:

Mowing and Landscaping Update

Hart shared that Turf Works would mow lawn and clean the landscape beds ASAP as they are catching up on contracts/jobs as Executive Orders are modified.

Events Update

Dearing shared that most large events were being canceled and or rescheduled due to Covid19 and the related Executive Orders. Specifically, Field of Flight was discussed.

Property Update

The Board and Staff discussed the status of the Econo Lodge (Insurance/Demolition Contract), Kmart (Purchased by BCU), and Village Inn (Pending Tax Foreclosure) Tree House (Auction of Contents)

USEPA Brownfield Assessment Grant Update

The Board and Staff discussed the award of a second USEPA Brownfield Assessment Grant to the Calhoun County Land Bank Authority. A portion of the \$600,000 funds is set aside for Battle Creek projects. \$200,000 will be available for projects targeted in the west end (Hamblin, Jackson, W. Michigan, Dickman Road) of Downtown.

Transit Build Grant – Letter of Support

Dearing requested a letter of support from the Board for the Battle Creek Transit in support of their application to seek grant funding for the development of a new transit facility.

Kool/DeMaagd

Board Appointment

No Action

Board Member Comments:

NONE

Adjournment:

The meeting was adjourned at 8:58

The next Board Meeting is set for Thursday August 06, 2020 at 8:30 a.m. by Zoom

Financial Report of the
Dickman Road Business Improvement District (BID)

	ACTUAL FOR THE YEAR ENDING <u>JUNE 30, 2020 - PRELIMINARY</u>	BUDGET FOR THE YEAR ENDING <u>JUNE 30, 2020</u>
REVENUE		
SPECIAL ASSESSMENTS		
City of Springfield	22,289.43	22,000
City of Battle Creek	49,328.74	40,175
TOTAL REVENUE	<u>71,618.17</u>	<u>62,175</u>
 EXPENSES		
Administrative & Project Management Fees	12,000.00	12,000
General Marketing	10,020.00	12,000
Legal Services	0.00	500
Matching Grants (signage, landscaping)	0.00	1,500
Physical Improvements/Maintenance	14,082.09	27,000
TOTAL EXPENSES	<u>36,102.09</u>	<u>53,000</u>
 NET SURPLUS/(DEFICIT)	 <u>35,516.08</u>	 <u>9,175</u>
 Balance carried forward	 47,101.23	 49,461
Ending Balance	<u><u>82,617.31</u></u>	<u><u>58,636</u></u>