

CITY OF BATTLE CREEK
HISTORIC DISTRICT COMMISSION
10 North Division, Battle Creek, MI 49014
Minutes for Monday, March 14, 2022

MEETING CALLED TO ORDER: By Commissioner Newman at 4:04 p.m.
This meeting was held in-person.

ATTENDANCE: Comm. Newman asked that attendance be noted. A roll call was taken:

Comm. Simpson, present
Comm. Newman, present
Comm. Durham, present
Comm. Drozdowski, present
Vice Mayor Faris, present

Commissioners Absent: Commissioner Sallee, Commissioner Reid

Staff Present: Marcie Gillette, Community Service Director, Travis Sullivan, Planner, Marcel Stoetzel, Deputy City Attorney, and Vanessa Hernandez, Customer Serv. Rep. II

ADDITIONS OR DELETIONS TO AGENDA: None

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Previous meeting minutes submitted for approval for February 22, 2022 meeting.

MOTION MADE BY COMM. SIMPSON SECONDED BY COMM. DROZDOWSKI TO APPROVE February 22, 2022 MINUTES.

A roll call vote was taken: ALL IN FAVOR, MOTION APPROVED.

CORRESPONDENCE: None

OLD BUSINESS: None

PUBLIC HEARINGS/DELIBERATIONS:

- A) **CERTIFICATE OF APPROPRIATENESS H-02-22:** Petition from Burkett Signs, Inc., requesting a certificate of appropriateness for the installment of one blade sign with two double-sided panels secured to the front of the building and connected to the existing electrical 6' from last lockable disconnect for property located at 44 W Michigan Ave. **Parcel#** 0252-00-049-4.

Commissioner Newman asked to open the public hearing and asked if the petitioner for item A (#H-02-22) on the agenda was present.

Applicant Presentation: Rob Perrin, on behalf of Burkett Signs at 15866 E. Michigan Ave., proposing something that is in compliance with the ordinance as far as square footage and was advised had to meet with this committee.

Staff Presentation: Presentation given by Travis Sullivan, Planner stated staff recommends approval of #H-02-22 as outlined in the staff report with the recommendation that the condition the request meets the standards outlined in Chapter 1470.09 “Review of Applications” and Chapter 1470.17 “Preservation of Historic Features” and the Secretary of the Interior’s Standards and Guidelines as outlined in the staff report.

Public Comment: None

HDC Discussion:

Commissioner Simpson asked if this request fits with the downtown sign ordinance.

Travis Sullivan stated that the zoning ordinance does not clearly discuss blade signage, or projecting signs. Staff reviewed how these requests have been handled in the past and stayed consistent with that model. Which include the regulations of wall signs with regards to square footage does not exceeded and requirements for canopies for wall signs that hang over a door way so no hazard is created. It is recommended by the staff that this should be reviewed/addressed in the zoning ordinance with regards to projecting signs.

MOTION WAS MADE: BY COMMISSIONER DROZDOWSKI AND SUPPORTED BY COMMISSIONER SIMPSON TO APPROVE #H-02-22 WITH THE CONDITIONS OULINED IN THE STAFF REPORT.

ROLL CALL VOTE TAKEN: ALL IN FAVOR (4-0), NONE OPPOSED, MOTION APPROVED

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B) CERTIFICATE OF APPROPRIATENESS H-03-22: Petition from Donald McClellan, for a certificate of appropriateness request for the replacement of faulty windows to allow for thermally efficient windows for property located at 238 NE Capital Ave. **Parcel#** 3870-00-008-0.

Commissioner Newman asked to open the public hearing and asked if the petitioner for item B (#H-03-22) on the agenda was present.

Applicant Presentation: Donald McClellan, 128 Park Place, requesting to replace the existing wood-framed windows along the front of the building with vinyl frames. Would like to maintain the aesthetic quality that replicates as closely as closely as possible the features of the existing windows.

Staff Presentation: Presentation given by Travis Sullivan, Planner stated staff recommends approval of #H-03-22 as outlined in the staff report with the recommendation that the condition the request meets the standards outlined in Chapter 1470.09 “Review of Applications” and Chapter 1470.17 “Preservation of Historic Features” and the Secretary of the Interior’s Standards and Guidelines as outlined in the staff report.

Public Comment: None

HDC Discussion:

Commissioner Newman asked if window pattern was going to remain the same.
Commissioner Drozdowski complimented applicant for all the work done to restore the building.
Commissioner Simpson stated that it was great that the applicant was keeping window pattern cut glass panel.

MOTION WAS MADE: BY COMMISSIONER DROZDOWSKI AND SUPPORTED BY COMMISSIONER SIMPSON TO APPROVE #H-03-22 WITH THE CONDITIONS OULINED IN THE STAFF REPORT.

ROLL CALL VOTE TAKEN: ALL IN FAVOR (4-0), NONE OPPOSED, MOTION APPROVED

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OLD BUSINESS: None

NEW BUINESS:

A.) ELECTION OF OFFICERS 2022

COMMISSIONER NEWMAN ASKED IF THERE WERE ANY RECOMMENDATIONS FOR OFFICERS FOR 2022.

COMMISSIONER DROZDOWSKI RECOMMENDED SAME BODY FOR CHAIR (COMMISSIONER NEWMAN) AND VICE CHAIR (COMMISSIONER SIMPSON).

COMM. NEWMAN AND COMM. SIMPSON ACCEPTED AND RECEIVED WITH NO OBJECTION, HISTORIC DISTRICT COMMISSION ACCEPTED WITH NO OBJECTION.

A roll call was taken:

AYES: Newman, Drozdowski, Simpson, Durham

COMMENTS FROM COMMISSION MEMBERS: None.

COMMENTS FROM THE PUBLIC: None

COMMENTS FROM COMMISSION MEMBERS AND STAFF: None.

ADJOURNMENT: Commissioner Newman adjourned the meeting at 4:27 p.m.

Submitted by: Vanessa Hernandez, CSR II, Planning and Zoning
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Approved 4.11.22