



CITY OF BATTLE CREEK, MICHIGAN

OFFICE OF THE CITY ASSESSOR
STEVEN M. HUDSON, CITY ASSESSOR

REQUEST TO COMBINE PARCELS UNDER ONE PARCEL ID NUMBER

Effective 8/11/2010: The fee to combine two tax parcels is \$100 and \$25 for each additional tax parcel. No additional charge for combining tax parcels with no public road frontage.

Please combine the following parcels for the _____ tax year:

| |
|------------------------------------------------------------------------|
| Parcel ID Numbers: _____ _____ _____ _____ |
|------------------------------------------------------------------------|

I understand this change will take effect in March of the tax year stated above.

| | |
|------------|-------|
| Signature: | Date: |
|------------|-------|

Mail completed form to:

**Battle Creek City Assessor
PO Box 1717
Battle Creek, MI 49016-1717**

TO BE COMPLETED BY ASSESSOR'S OFFICE:

The Assessor or Deputy Assessor must grant special approval to combine the parcels if the each does not conform to all of the requirements listed below:

- No delinquent tax liens are attached to the parcels to be combined.
- Ownership of the parcels are identical including concurrent ownership status, e.g., owners A & B own all of the parcels as joint tenants with full rights of survivorship.
- All parcels to be combined are located wholly within or wholly outside a TIFA, DDA, or tax incentive (e.g., Renaissance Zone) district.
- Only one of the parcels to be combined contains a house or main structure.
- All of the parcels to be combined are located in the same public school district.
- None of the parcels were purchased from the Calhoun County Land Bank within the previous five years.
- Combination fees paid?