

**CITY COMMISSION TRAVEL EXPENSE COMMITTEE  
CITY HALL  
CONFERENCE ROOM 112  
10 N. DIVISION ST.  
BATTLE CREEK, MICHIGAN  
FRIDAY, AUGUST 12, 2016  
8:30 AM**

**Members Present:** Commissioners Faris and Owens

**Members Absent:** Commissioner Sherzer

**Staff Present:** Alicia Sackett, Deputy City Clerk

**Purpose:** Travel expenses in the estimated amount of \$1661.23 for Commissioner Kate Flores to attend the MML Conference September 14, 2016 to September 16, 2016.

**Call to Order:** 8:31 AM

**Public Comment:** None

**Approval of Minutes:** A motion was made by Comm. Faris, supported by Comm. Owens, to approve the meeting minutes of the City Commission Travel Expense Committee for May 9, 2016. All yes, none opposed. Motion approved.

**Travel Expense of Commissioner Flores:**

The Committee reviewed the following expenses submitted by Comm. Flores to attend the 2016 Michigan Municipal League Convention: \$449 Conference Registration, \$830.39 for 3 nights lodging, \$20.00 Ferry Transportation, \$48.10 per diem and \$313.74 Mileage, totaling \$1661.23, noting one additional day for the travel.

A motion was made by Comm. Faris, supported by Comm. Owens, to approve the travel expenses of Comm. Flores in the amount of \$1661.23. All yes. Motion carried.

**Committee Comments:** None

**Adjournment:** Meeting was adjourned at 8:35 AM.