

# **DDA Board of Directors**

Thursday, May 28, 2020 at 1:30 p.m.

## **LOCATION**

Zoom Virtual Meeting

## **AGENDA**

- |  |       |
|--|-------|
| 1. Call to order   | Chair |
| 2. Welcome and Introductions (as needed)                       | Chair |
| 3. Approval of minutes from January 27, 2020 (action required) | Chair |
| 4. Financials (actions required)                               | Staff |
| a. Interim financial statements through April                  |       |
| b. Budget Amendment FY 2020                                    |       |
| c. Budget Approval FY 2021                                     |       |
| 5. Project Update  | Staff |
| a. Battle Rock   |       |
| 6. Member/Citizen comment                                      |       |
| 7. Adjourn   | Chair |

### Attachments

- Agenda
- Minutes from January 27, 2020
- Interim financials through April, 2020
- Budget amendment for FY 2020
- Budget proposal for FY 2021
- Dumpster corral concept

**City of Battle Creek  
Downtown Development Authority**

**Interim Statement of Revenues, Expenditures and Changes in Fund Balance**

**Budget and Actual**

**Fiscal Year To Date: 4/30/20**

	Adopted Budget	Amended Budget	7/1/19-04/31/20 Transactions	Budget Variance Positive/(Negative)
<b><u>GENERAL FUND</u></b>				
<b>GENERAL REVENUES:</b>				
Tax Increment Revenue	\$ 2,986,727	\$ 2,986,727	\$ 3,362,578	375,851
State Aid Revenue (Personal Property Tax Replacement)	1,462,663	1,462,663	1,529,100	66,437
Prior Year Tax Increment Revenue	0	0	1,398	1,398
Rents	32,326	32,326	27,382	-4,944
Interest earnings	0	0	29,114	29,114
Miscellaneous	0	0	0	0
<b>Total General Revenues</b>	<b>4,481,716</b>	<b>4,481,716</b>	<b>4,949,572</b>	<b>467,856</b>
<b>EXPENDITURES:</b>				
<b>Debt Service -</b>				
	Term			
2017/2018 Bonds - Pipeline Refunding	2034/2025	2,644,797	2,644,797	605,398
2013 Capital Improvement Bonds	2033	180,000	180,000	33,611
<b>Total Debt Service</b>		<b>2,824,797</b>	<b>2,824,797</b>	<b>639,009</b>
<b>General Operating Expenditures:</b>				
Administration		16,200	16,200	12,521
CBD maintenance		456,551	456,551	380,459
CBD downtown plantings		50,000	50,000	41,667
Street construction		-	20,000	20,000
Downtown Policing		109,342	109,342	91,118
Kellogg Arena support		370,000	370,000	370,000
Economic Development Fund support		120,000	120,000	100,000
Downtown Special Project		-	150,000	-
<b>Total General Operating Expenditures</b>		<b>1,122,093</b>	<b>1,292,093</b>	<b>1,015,765</b>
<b>TOTAL GENERAL FUND REVENUES</b>		<b>4,481,716</b>	<b>4,481,716</b>	<b>4,949,572</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>		<b>3,946,890</b>	<b>4,116,890</b>	<b>1,654,774</b>
<b>EXCESS REVENUES OVER (UNDER) OPER. EXPENDITURES</b>		<b>\$ 534,826</b>	<b>\$ 364,826</b>	<b>\$ 3,294,798</b>
Fund Balance, beginning of year		417,366	318,993	318,993
Fund Balance, ending (GENERAL FUND)		<b>\$ 952,192</b>	<b>\$ 683,819</b>	<b>\$ 3,613,791</b>

**BATTLE CREEK DOWNTOWN DEVELOPMENT AUTHORITY**  
**Fiscal Year 2019-2020 Proposed Amended Budget**

	FY 19-20 Adopted Budget	FY 19-20 Amended Budget	FY 19-20 Proposed Amended Budget
<b><u>GENERAL FUND</u></b>			
<b>GENERAL REVENUES:</b>			
Tax Increment Revenue	\$ 2,986,727	\$ 2,986,727	\$ 3,177,295
State Aid Revenue (Personal Property Tax Replacement)	1,462,663	1,462,663	1,529,100
Prior Year Revenue	-	-	-
Rents	32,326	30,000	30,000
Interest earnings	-	-	15,500
Miscellaneous	-	-	-
<b>Total General Revenues</b>	<b>4,481,716</b>	<b>4,479,390</b>	<b>4,751,895</b>
<b>EXPENDITURES:</b>			
<b>Debt Service -</b>			
	Term		
2008/2013 Bonds - Pipeline Refunding	2025/2034	2,644,797	2,644,797
2013 Capital Improvement Bonds	2033	180,000	180,000
<b>Total Debt Service</b>		<b>2,824,797</b>	<b>2,824,797</b>
<b>General Operating Expenditures:</b>			
Administration	16,200	16,200	13,594
CBD maintenance	456,551	456,551	647,342
CBD downtown plantings	50,000	50,000	50,000
Contribution to Columbia BID street construction		20,000	20,000
Downtown Policing	109,342	109,342	109,342
Intermodal Facility support			30,000
Kellogg Arena support	370,000	370,000	370,000
Economic Development Fund support	120,000	120,000	120,000
Downtown Special Project	-	150,000	-
<b>Total General Operating Expenditures</b>	<b>1,122,093</b>	<b>1,292,093</b>	<b>1,360,278</b>
TOTAL GENERAL FUND REVENUES	4,481,716	4,479,390	4,751,895
TOTAL GENERAL FUND EXPENDITURES	3,946,890	4,116,890	4,185,075
<b>EXCESS REVENUES OVER (UNDER) OPER. EXPENDITURES</b>	<b>\$ 534,826</b>	<b>\$ 362,500</b>	<b>\$ 566,820</b>
Fund Balance, beginning of year	417,366	318,993	318,993
Fund Balance, end of year (GENERAL FUND)	\$ 952,192	\$ 681,493	\$ 885,813

**BATTLE CREEK DOWNTOWN DEVELOPMENT AUTHORITY**  
**Fiscal Year 2020-2021 Proposed Budget**

	FY 19-20 Adopted Budget	FY 19-20 Estimated	FY 20-21 Proposed Budget
<b><u>GENERAL FUND</u></b>			
<b>GENERAL REVENUES:</b>			
Tax Increment Revenue	\$ 2,986,727	\$ 3,177,295	\$ 3,205,928
State Aid Revenue (Personal Property Tax Replacement)	1,462,663	1,529,100	1,612,721
Prior Year Revenue	-	-	-
Rents	32,326	30,000	24,826
Interest earnings	-	15,500	-
Miscellaneous	-	-	-
<b>Total General Revenues</b>	<b>4,481,716</b>	<b>4,751,895</b>	<b>4,843,475</b>
<b>EXPENDITURES:</b>			
<b>Debt Service -</b>			
	Term		
2008/2013 Bonds - Pipeline Refunding	2025/2034	2,644,797	2,644,797
2013 Capital Improvement Bonds	2033	180,000	180,000
<b>Total Debt Service</b>		<b>2,824,797</b>	<b>2,833,047</b>
<b>General Operating Expenditures:</b>			
Administration	16,200	13,594	14,950
CBD maintenance	456,551	647,342	642,629
CBD downtown plantings	50,000	50,000	50,000
Contribution to Columbia BID street construction		20,000	-
Downtown Policing	109,342	109,342	117,269
Intermodal Facility support		30,000	-
Kellogg Arena support	370,000	370,000	370,000
Economic Development Fund support	120,000	120,000	120,000
Downtown Special Projects	-	-	180,000
<b>Total General Operating Expenditures</b>	<b>1,122,093</b>	<b>1,360,278</b>	<b>1,494,848</b>
TOTAL GENERAL FUND REVENUES	4,481,716	4,751,895	4,843,475
TOTAL GENERAL FUND EXPENDITURES	3,946,890	4,185,075	4,327,895
<b>EXCESS REVENUES OVER (UNDER) OPER. EXPENDITURES</b>	<b>\$ 534,826</b>	<b>\$ 566,820</b>	<b>\$ 515,580</b>
Fund Balance, beginning of year	417,366	318,993	885,813
Fund Balance, end of year (GENERAL FUND)	\$ 952,192	\$ 885,813	\$ 1,401,393

MCCAMLY ST

NEW HOLLAND  
BREWERY

FUTURE BEER  
GARDEN SPACE

RICE'S  
SHOES

CONCRETE  
WALK

BIKE RACKS  
(12 BIKES)

5' PEDESTRIAN ACCESS  
TO DUMPSTERS

EXISTING PARKING  
LOT - 13 SPACES

BOLLARD

BF

MASONRY WALL DUMPSTER  
ENCLOSURE W/ GATE  
6 CY GARBAGE BIN  
6 CY RECYCLING BIN  
300 GAL GREASE BIN

CEREAL CITY OFFICE SUPPLY

W STATE ST

EX TREE  
TYP

INGRESS /  
EGRESS

LANDSCAPING

# DOWNTOWN

## PARKING LOT

W. STATE ST / MCCAMLY ST  
CITY OF BATTLE CREEK

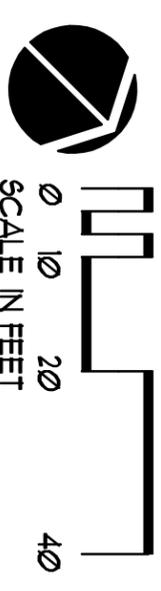
CONCEPT PLAN A - REV

3/14/19

NOTE: DIMENSIONS ARE APPROXIMATE.  
EXISTING INFORMATION NOT SURVEYED.

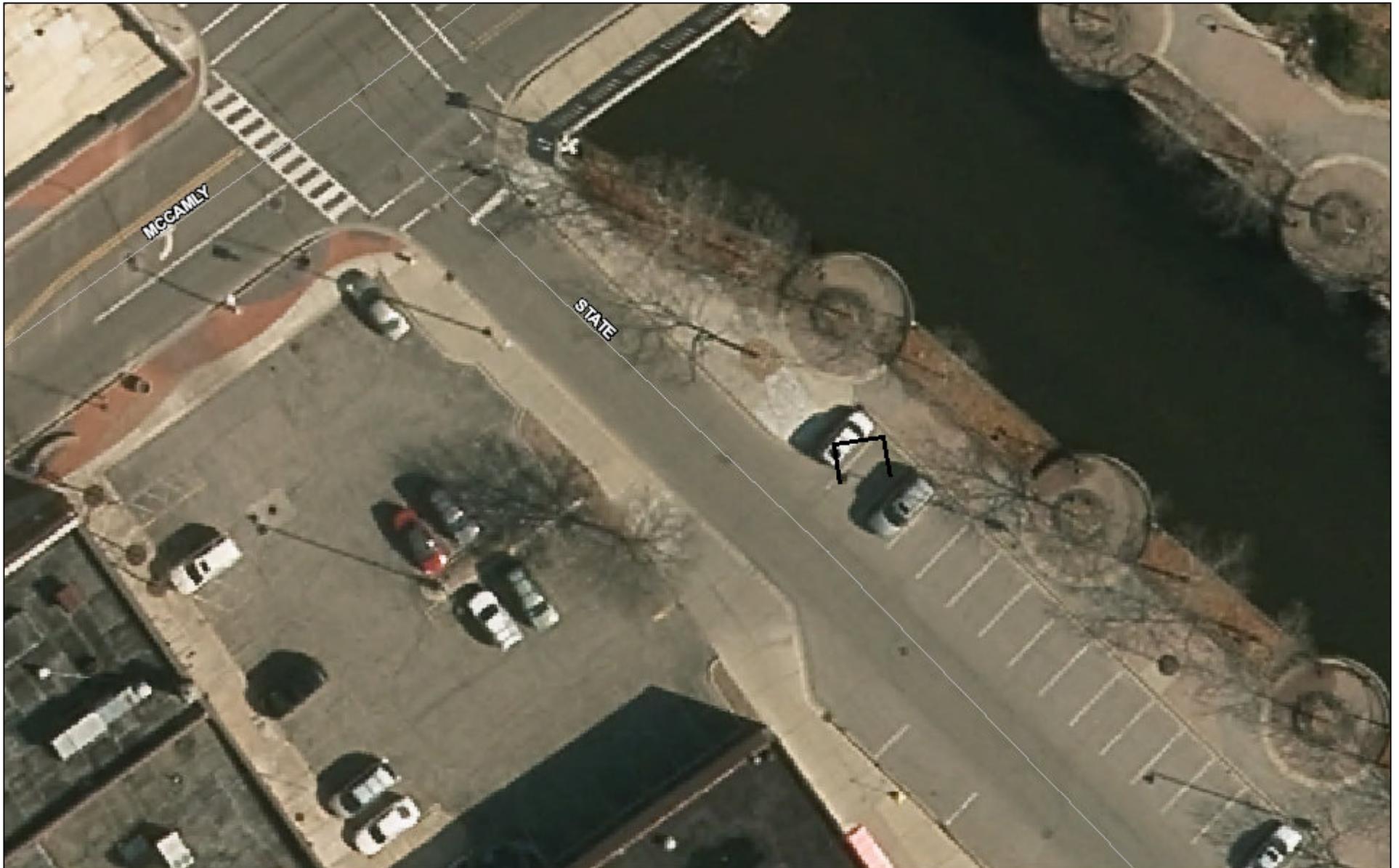


Landscape Architecture - Planning - Design Services  
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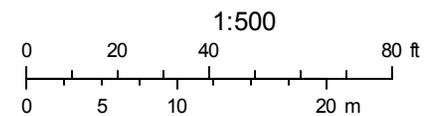


SCALE IN FEET

# Temporary Dumpster Enclosure



4/20/2020, 9:24:25 AM



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Web AppBuilder for ArcGIS  
Esri | Esri, HERE, NPS |